

AMERICAN LEGION TRAINING NEWSLETTER

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EXPLORING THE CHALLENGES OF INTERGENERATIONAL COMMUNICATION

Different generations may find it difficult to communicate effectively due to their varying communication preferences and perception. This article will examine intergenerational communication dynamics and how they impact perception.

It is important to note that each generation's unique experiences and societal trends shape their perception, resulting in different communication styles among age groups. Baby boomers favor face-to-face communication, which fosters interpersonal bonding and structured serendipity. Millennials, however, prefer instant communication, such as text messages and social media.

When considering face-to-face communication, it is important to consider its benefits, such as promoting collaboration, innovation, shared company culture, and community dedication. Although it may not be suitable in situations where an immediate outcome is necessary or waiting for a result is expected.

Formal communication, such as applying for jobs, issuing a complaint, expressing interest in a job position, or thanking someone, can be achieved through letters. Telephone communication is ideal for situations requiring a personal touch, such as apologies, lengthy explanations, or urgent matters.

Emails are perfect for creating a record of communication, logistical coordination, or taking action. They also serve as an effective tool to recap face-to-face or telephone conversations. Text messages are ideal for quick actions, such as announcing a sale or sending a brief message.

Social media has gained popularity among millennials and Gen Z, providing more control over conversations and enhancing relationship-building.

In summary, intergenerational communication can be challenging due to different communication styles and preferences. It is crucial to comprehend the benefits and appropriate use of various communication channels, such as face-to-face communication, letters, telephone, email, text messaging, and social media. This understanding can help bridge the gap between generations, leading to more effective communication and collaboration.

Basic Meeting Tips

How to make meetings count!

HERE ARE SOME BASIC STEPS THAT MAY BE HELPFUL IN CONDUCTING A MEETING:

Here are some basic steps that may be helpful in conducting a meeting:

1. **Set an agenda:** Before the meeting, create an agenda of topics that will be discussed during the meeting. Share the agenda with all attendees before the meeting starts.
2. **Introduce the meeting:** Start the meeting by welcoming all attendees and explaining the purpose of the meeting.
3. **Follow the agenda:** Use the agenda as a guide and stick to the topics listed. Encourage attendees to stay on topic and avoid going off on tangents.
4. **Encourage participation:** Allow all attendees to have a chance to speak, and make sure everyone is given equal opportunity to voice their opinion.
5. **Summarize:** At the end of each topic, summarize the main points discussed and clarify any decisions or actions that need to be taken.
6. **Close the meeting:** Thank all attendees for their participation, and reiterate any important decisions or actions that need to be taken.

Remember that it is important to run meetings efficiently and effectively, while ensuring that all attendees feel heard and valued.

MYLEGION MINUTE: SUBSCRIPTIONS

[MyLegion.org](https://mylegion.org) is a one-stop-shop for managing American Legion membership.

Within the [My Account](#) section, members can easily manage their Dispatch and magazine subscriptions, as well as their e-newsletters. The E-newsletter section offers a variety of topics, such as Flag & Emblem, Media, Commander's Message, and more. Each topic has different email delivery options for the member's convenience, either to their home or work email address. Members can also opt-in to receive information on Giving Opportunities. Overall, MyLegion.org provides a hassle-free way for members to stay up to date on all things related to their American Legion membership, with options tailored to their preferences and needs.

MORE INFORMATION CAN BE FOUND IN:

The American Legion Officer's Guide

A script for a regular meeting can be found on [page 41](#).



THE AMERICAN LEGION BIRTHDAY

A thousand commissioned officers and enlisted men, who were delegates from all units of the American Expeditionary Forces, started the history of The American Legion. They held an organization caucus meeting in Paris, France from March 15 to 17, 1919. During the meeting, they adopted a tentative constitution and chose the name "American Legion". The organization, which is headquartered in Indianapolis, Indiana, is a U.S. war veterans' organization.



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ABOUT THIS NEWLETTER

This periodic and Legionnaire-driven newsletter, produced by the Internal Affairs & Membership Division, is designed to address best practices, ideas and training that every Legionnaire needs to know to engage our membership through effective training now and into the future.

Highlighting new training ideas and resources becoming available, it will also feature essays from successful leaders and training ideas of posts, districts, departments and individuals throughout The American Legion.